

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
November 1, 2018**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:11 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 4, Henrico, Virginia.

MEMBERS PRESENT: Trula E. Minton, MS, RN
Mark Monson, Citizen Member

STAFF PRESENT: Jay P. Douglas, MSM, RN, CSAC, FRE, Executive Director
Paula B. Saxby, RN, Ph.D., Deputy Executive Director
Beth Yates, Administrative Assistant
David Kazzie, Administrative Proceedings Division

CONFERENCES SCHEDULED:

REGISTERED NURSING AND PRACTICAL NURSING EDUCATION PROGRAMS

Chester Career College, PN Program, Chester US28103000

Candace Staton, BSN, RN, ACM-RN, Director of Nursing, and Ms. Angela Hayes, MS, RN, CHSE, CNE, Simulation Educator, Ms. Carolyn Williams, RN, BSN Instructor, were in attendance. The program was represented by legal counsel.

At 10:23 a.m. Mr. Monson moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Chester Career College, PN Program. Additionally, he moved that, Ms. Douglas, Dr. Saxby, Mr. Kazzie, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:42 a.m.

Mr. Monson moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to withdraw approval of Chester Career College to operate a practical nursing program and approval shall be STAYED and continue the practical nursing program at Chester Career College on conditional approval with terms and conditions as outlined in the separate recommendation dated November 7, 2018.

Mr. Kazzie left the meeting at 11.50 a.m.

Public Comment

Dr. Iris Mullins, Interim Director of Nursing, Sharon Barrett, Budget Director and Dr. Ken Cox, Dean representing Radford University addressed the Education Committee in regards to the college's merger with Jefferson College of Health Sciences, School of Nursing. The merger will take effect in July 2019. The last group of students to graduate from Jefferson College of Health Sciences will be in Spring 2021.

Request for Continued Faculty Exceptions

Fairfax County School of Practical Nursing, Fairfax, PN Program, US28108600

Jacqueline Portnoy, RN, Director of Nursing and Jennifer Makay, Program Manager were in attendance.

At 12:21 p.m. Mr. Monson moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Fairfax County School of Practical Nursing, PN Program. Additionally, he moved that, Ms. Douglas, Dr. Saxby, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:25 p.m.

Mr. Monson moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to approve the continued faculty exception contingent upon providing evidence to the Board of current and active enrollment in a baccalaureate nursing program.

Jefferson College of Health Sciences, Roanoke, BSN Program, US28507000
(Deferred from September 5, 2018 Meeting)

There were no representatives in attendance.

Action: Recommend to approve the request for continued faculty exception.

Program Status Update

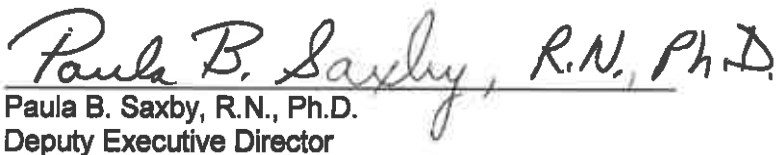
Dr. Saxby, Deputy Executive Director, presented the report regarding approval status, survey visits, and program changes to include the following:

- St. Michael College of Allied Health, Alexandria was granted full approval.
- Randolph-Macon College, Ashland, was granted initial approval to operate a Baccalaureate degree nursing program and permission to offer non-nursing courses prior to their initial approval survey visit.

Jefferson College of Health Sciences will be merging with Radford University in July 2019. The last group of students to graduate from Jefferson College of Health Sciences will be in Spring 2021.

Action: Recommend to accept the report as information.

Meeting adjourned at 12:40p.m.


Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director